



JOB POSTING

Position: Part-Time Custodial Attendant

Salary: \$10 / hour DOQ

The Hoffman Estates Park District is hiring part time Custodial Attendant for the Bridges of Poplar Creek Country Club.

Responsibilities include:

- Ensures the cleanliness of the facility. Performs detailed cleaning tasks throughout the facility on a rotating schedule.
- Performs set-up for events specific to customer requirements.
- Responsible for the care and use of all Park District equipment.
- Responsible for completion of assigned jobs.
- Maintain open communications with the Director of Golf Operations, Golf Management, Catering Manager, Maintenance Supervisor and Events Coordinator.
- Perform all other duties as assigned.

Days/Hours of Work:

Must be flexible - days and hours will vary, up to 30 hours per week during the season. Majority of shifts will be nights and weekends.

Education/Experience

1. Education and experience appropriate for job function
2. Knowledge of Bridges of Poplar Creek Country Club and Hoffman Estates Park District

Interested applicants can fill out an application online at www.heparks.org